



# EMPLOYMENT OPPORTUNITY

**Center for Families and Children**  
**Human Resources Department**  
**4500 Euclid Avenue**  
**Cleveland, Ohio 44103**  
**(216) 432-7257 (Fax)**  
**[careers@c4fc.org](mailto:careers@c4fc.org)**

<u>Position:</u>	<u>Location</u>
Staff Physician (20 hours/week)	East/West Behavioral Health Offices

***Job Summary:***

Under administrative direction of the Director, Clinical Services and under consultative direction of the Medical Director, provides medical services to agency clients/patients. Maintains required records and documentation. Provides consultation to other CFC staff as requested.

***Job Duties & Responsibilities:***

Provides direct medical care to clients, which includes completing medical histories, examinations, physicals, and assessments. Diagnoses, treats, educates, counsels, and refers clients.

Records services provided and ensure appropriate documentation. Works collaboratively with the Medical Director and other practitioner(s). Complies with standards of care and protocols and monitors care. Monitors QAI and peer review.

Promotes effective communication within the project and between collaborators through teamwork. Attends project and CFC staff meetings. Contributes to project and organizational decision making through active participation. Works effectively and positively with co-workers and patients. Conducts training for CFC Staff.

Performs other duties as required.

***Job Qualifications:***

Doctor of Medicine Degree, Board licensed and certified M.D. or D.O., and Board certified in Family Practice or Internal Medicine in good standing in the State of Ohio. Two or more years medical practice experience beyond residency.

Must have solid clinical skills and be able to document work efficiently. Ability to work on an interdisciplinary team. Must have awareness of and practice in compliance with all HIPAA, CFC, Free Clinic and Integrated Health Collaborative regulations. Must be willing to travel to Washington DC yearly for program meetings. Excellent oral, written communication and organizational skills.

Must have experience working with individuals experiencing severe and persistent mental illness. Must have an awareness of and sensitivity to the cultural diversity of the population served.

Ability to lift up to 50 pounds.

***Application Procedures:***

# **EMPLOYMENT OPPORTUNITY**

For consideration of this employment opportunity, please submit your application materials to the address, fax, or email address noted above. External candidates must submit two copies of their résumé and cover letter if applying by postal mail.

**The Center for Families and Children  
Human Resources Department  
Attention: Staff Physician  
4500 Euclid Avenue  
Cleveland, Ohio 44103  
HR Fax #: (216) 432-7257  
HR Email: [careers@c4fc.org](mailto:careers@c4fc.org)**