



EMPLOYMENT OPPORTUNITY

Center for Families and Children
 Human Resources Department
 4500 Euclid Avenue
 Cleveland, Ohio 44103
 (216) 432-7257 (Fax)
careers@c4fc.org

<u>Position:</u>	<u>Location</u>
Nurse Practitioner	East/West Behavioral Health Offices

Job Summary:

Under administrative direction of the Director, Clinical Services and under consultative direction of the Medical Director, provides medical services to CFC clients/patients. Maintains required records and documentation. Provides consultation to other CFC staff as requested.

Job Duties & Responsibilities:

Provides direct medical care to clients, which includes completing medical histories, examinations, physicals, and assessments. Diagnoses, treats, educates, counsels, and refers clients. Provides clinical services in women’s health care, general medical and adult primary care. Follows approved standing orders and protocols.

Works collaboratively with the Medical Director, physician(s) and other practitioner(s). Facilitates the work of project staff, providing guidance, orientation, and feedback. Assures compliance with standards of care and protocols and monitors care through quality assurance improvements.

Promotes effective communication within the project and between collaborators through teamwork. Attends project and CFC staff meetings. Contributes to project and organizational decision making through active participation. Works effectively and positively with co-workers and patients. Conducts training for CFC Staff. Performs other duties as required.

Job Qualifications:

Masters Degree in Nursing with certification to practice as an advanced practice nurse and to prescribe medications in the State of Ohio. Two or more years medical practice experience beyond residency.

Must have solid clinical skills and be able to document work efficiently. Ability to work on an interdisciplinary team. Must have awareness of and practice in compliance with all HIPAA, CFC, Free Clinic and Integrated Health Collaborative regulations. Must have good oral and written communication skills, ability to make sound decisions under stressful conditions, demonstrated clinical skills, and ability to be highly organized and prioritize numerous tasks.

Must have experience working with individuals experiencing severe and persistent mental illness. Must have an awareness of and sensitivity to the cultural diversity of the population served.

Application Procedures:

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For consideration of this employment opportunity, please submit your application materials to the address, fax, or email address noted above. External candidates must submit two copies of their résumé and cover letter if applying by postal mail.

**The Center for Families and Children
Human Resources Department
Attention: Nurse Practitioner
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